

University : National Chin-Yi University of Technology
Country : Taiwan
Web Address : www.ncut.edu.tw

[SDGs 3] Good Health and Wellbeing

[3.3.3] Does your university as a body share sports facilities with the local community, for instance with local schools or with the general public?

Operation Directions for Sports Field Management at NCUT

In order to maximize the use of NCUT's sports field facilities, enhance the school's sports atmosphere, improve students' sports skills, and ensure the effective management of sports venues, the following guidelines are established in accordance with Article 17 of the Implementation Measures for Schools at All Levels promulgated by the Ministry of Education.

Key Points

1. Utilization of Sports Field Facilities

- The sports field facilities are intended to be used to foster a vibrant sports culture within NCUT, enhance students' athletic skills, and provide a well-managed environment for sports activities.

2. Borrowing Sports Field Facilities

- Non-institutional entities within the school may borrow the sports field for sports activities.
- Such borrowing is contingent upon ensuring that it does not interfere with the teaching, activities, and overall management of the school.

3. Management and Oversight

- The sports fields are managed to maintain a balance between institutional needs and broader community use.
- Proper scheduling and supervision ensure that the facilities are used efficiently and responsibly, prioritizing the school's primary activities while accommodating external requests.

Implementation

The following procedures apply when non-institutional entities seek to borrow the sports field:

1. Application Process

- Entities must submit a formal request outlining the purpose, duration, and scope of the intended use.
- Applications are reviewed to ensure compatibility with the school's schedule and priorities.

2. Approval Criteria

- Borrowing requests are approved based on the availability of the sports field and its alignment with the school's mission to promote sports.
- The impact on teaching, regular activities, and management operations is carefully evaluated.

3. Usage Guidelines

- Approved entities must adhere to the set guidelines for sports field usage, ensuring the facilities are respected and maintained.
- Any damage or misuse of the sports field will result in penalties and potential restrictions on future use.

4. Coordination with School Activities

- Borrowing of sports fields by external entities is coordinated to avoid conflicts with school events and ensure seamless integration with the school's schedule.

By implementing these guidelines, NCUT aims to enhance the overall sports environment, improve athletic skills among students, and efficiently manage the sports field facilities for the benefit of both the school community and external entities.



國立勤益科技大學運動場地管理要點

- 88年12月02日體育室擴大室務會議通過實施
- 96年1月31日第三次臨時校務會議通過
- 96年4月9日勤益科大體字第0962200010號函修訂
- 97年9月12日經97學年度第1學期體育室務會議通過修訂
- 97年10月2日經97學年度第1學期行政會議通過修定
- 97年10月16日勤益科大體字第0972200021號函頒
- 98年10月16日第2次法規審查委員會通過
- 98年11月27日第4次行政會議通過
- 98年12月12日勤益科大體字第0982200069號函頒
- 103年11月11日第3次法規審查委員會通過
- 104年3月26日經103學年度第2學期第1次行政會議通過
- 104年4月14日勤益科大體字第1042200016號函頒
- 106年11月6日106學年度第1學期第3次體育室務會議修訂通過
- 107年3月14日106學年度第2學期第6次法規審查委員會會議修訂通過
- 107年4月26日106學年度第2學期第2次行政會議通過
- 107年06月06日勤益科大體字第1072200029號函頒
- 110年10月13日110學年度第1學期第2次體育室務會議修訂通過
- 110年11月3日110學年度第1學期第3次法規審查委員會會議修訂通過
- 110年12月23日110學年度第1學期第4次行政會議通過
- 111年01月12日勤益科大體字第1112200005號函頒

一、為發揮本校運動場地設施功能，提升運動技能與風氣，並加強運動場館之管理，依據教育部頒布各級學校實施辦法第十七條訂定，特訂定國立勤益科技大學運動場地管理辦法(以下簡稱本要點)。

二、使用場地範圍及開放時間：

(一)本要點所稱運動場地及開放時間：

1. 室外場地：田徑場、籃球場、排球場、網球場、手球場、高爾夫人工果嶺、鑑心廣場。
2. 室內場館：游泳池、體適能教室、韻律教室、羽球場、桌球室、撞球室、重量訓練室、高爾夫球場。

(二)開放使用時間：開放時間依當學期公告為主。

時間 場地(館)	週一至週五	週六、日 及 國定假日	寒暑假
室外場地	08:00-12:00 13:00-17:00 17:00-22:15	開放	08:10-12:00 13:10-17:00
室內場館	08:00-12:00 13:00-17:00 17:00-22:00	不開放	08:10-12:00 13:10-17:00
備註	1. 室外場地無需運動卡、室內場地需持運動卡。 2. 請遵照開放時間使用。 3. 室內場館中午時間不開放；游泳池閉館前30分鐘清場。		

(三)本校運動場地供體育教學及教職員工生及校友、學員校友活動使用，其使用優先順序如下：

1. 體育教學。
2. 學校所主辦大型活動。
3. 代表隊訓練。
4. 本校教職員工生及校友，申請核可之活動。
5. 持運動卡者。

(四)校外單位，需借用本校運動場地舉辦體育活動時，在不影響本校教學、活動及管理之情況下，得同意借用。

(五)本校各單位，在不影響本校教學、活動及管理之情況下，得同意借用。

(六)凡有損本校聲譽，影響安全，或可能毀損運動場地設備者，及屬於持續性或長期性之借用者，一律不予核借。

三、借用程序：

(一)本校各單位(含學生社團)借用運動場館設施時，應由借用單位持核准活動之證明，附活動計劃表並填具場地借用申請表向體育室辦理借用登記，經核可後始得使用之。

(二)校外單位應正式備函並載明使用事由，經本校函復同意後，於借用時間二週前，至體育室辦理借用手續填寫申請表，填妥後向總務處出納組完成繳費，始得使用；借用場地、器材，需繳交清潔保證金 3,000 元，使用後如完成清理工作，無息退還，若器材毀損須照價(該器材新品)賠償。

(三)本校各單位及學生社團借用時，應於活動日一週前至體育室辦理借用手續，並填具申請單及活動計劃表一份。

(四)為維護本校各場地之各項設備，本場地之借用，得視辦理性質及使用狀況(含水電、音響、燈光等)，依相關規定辦理，始得使用。

(五)本校因特殊事故，必須使用場地時，得於三日前通知借用之校內外單位收回自用，借用單位不得異議。

四、場所管理：

(一)校內各單位或校外單位借用運動場地，經核可後，應依各運動場之性質及規定使用，如有損壞情形時，應負完全賠償之責。

(二)經核可借用運動場地者，不得擅自變更活動項目內容或任意更改日期逕行轉借。

(三)使用場地如須變更或搬動附屬設備，應先徵得體育室同意，並於使用後回復原狀，有違反前規定者，得停止其使用。

五、使用規定：

(一)本校各單位辦理活動使用水電、燈光、音響等，均應節約使用，避免浪費。並應請參加人員保持環境之整潔及負責復原，違反規定時，得不予續借。

(二)校外單位借用本校運動場地，所繳納之場租費，因不可抗拒致無法使用運動場館或因故終止借用，得請求退費。

(三)使(借)用本校運動場地規定事項：

1. 使(借)用本校運動場地，以舉辦與體育運動有關之活動為主。
2. 使(借)本校運動場地，對外如有售票或商業性行為，恕不借用。
3. 使借用時間之計算每日分為三時段，上午 8 時至 12 時；下午 1 時至 5 時；夜間 6 時至 10 時。不足 4 小時以 4 小時計，超過 4 小時以 8 小時計。
4. 使(借)用本校各運動場地須遵守各運動場地之使用須知及限制事項。

Promoting Physical Fitness and Community Engagement at NCUT

Outdoor Basketball Courts

NCUT has a longstanding tradition of making its outdoor basketball courts available to the public during holidays and non-curricular periods at no cost. This initiative promotes physical fitness and strengthens community engagement by providing accessible sports facilities for everyone.

Indoor Sports Venues

The indoor sports venues at NCUT are used for a variety of purposes, reflecting a well-rounded approach to sports and fitness on campus:

1. **Physical Education Courses:** These courses are designed to enhance students' physical fitness, sports skills, and overall well-being.
2. **Sports Team Training:** Teams use these facilities to train and prepare for competitions, fostering teamwork and school spirit.
3. **Student Competitions:** Hosting competitions encourages healthy competition and provides students with opportunities to showcase their athletic talents.
4. **Purchase of Sports Cards:** Students and faculty can purchase sports cards, granting them access to the facilities for personal fitness and recreational activities.

Benefits to the Community and Students

By offering these opportunities, NCUT supports the physical well-being of its students and encourages a healthy and active lifestyle within the broader community. This inclusive approach aligns with key principles:

- **Promoting Physical Fitness:** Ensuring that students and community members have ample opportunities to engage in physical activities.
- **Inclusivity:** Making sports facilities accessible to the public fosters a sense of community and inclusiveness.
- **Community Engagement:** Encouraging community members to use the facilities strengthens the relationship between NCUT and the local community.

Commitment to Health and Wellness

NCUT's efforts to provide free access to outdoor basketball courts and versatile indoor sports venues highlight its commitment to health, wellness, and community engagement. By promoting physical fitness and inclusivity, NCUT not only enhances the quality of life for its students but also contributes positively to the broader community.

Sports Fields and Facilities at NCUT



網球場 Tennis Court

Location: Outdoor Sports Field

Number of Courts: 2

Priorities in Order:

1. Formal PE class has first priority of use.
2. University competition or major events
3. University sports team training
4. Free usage (borrow a racket and ball with a student ID card)



籃球場 Basketball Court

Location: Outdoor Sports Field

Number of Courts: 4

Priorities in Order:

1. Formal PE class has first priority of use
2. University competition or major events
3. University sports team training
4. Free usage (borrow a basketball with a student ID card)



排球場 Volleyball Court

Location: Outdoor Sports Field

Number of Courts: 2

Priorities in Order:

1. Formal PE class has first priority of use.
2. University competition or major events
3. University sports team training
4. Free usage (borrow a volleyball with a student ID card)



手球場 Handball Court

Location: Outdoor Sports Field

Number of Courts: 2

Priorities in Order:

1. Formal PE class has first priority of use.
2. University competition or major events
3. University sports team training
4. Free usage



運動場 Athletic Field

Location: Outdoor Sports Field

Number of Fields: 1 field with eight 400m tracks

Priorities in Order:

1. Formal PE class has first priority of use.
2. University competition or major events
3. University sports team training
4. Free usage



韻律教室 Rhythmic Gymnastics Classroom

Location: B1 of Luming Grandstand

Number of Rooms: 1

Priorities in Order:

1. Formal PE class has first priority of use.
2. University competition or major events
3. University sports team training
4. Chin-Yi Life Learning Course, Faculty Club



桌球教室 Table Tennis Room

Location: 4F of Qing Yong Building

Number of rooms: 1

Equipment: 12 table tennis tables

Priorities in Order:

1. Formal PE class has first priority of use.
2. University competition or major events
3. University sports team training
4. Sports Card holders (borrow a racket and ball with a Sports Card)



撞球教室 Billiard Room

Location: B1F of Qing Yong Building

Number of rooms: 1

Equipment: 14 billiard tables

Priorities in Order:

1. Formal PE class has first priority of use.
2. University competition or major events
3. University sports team training
4. Sports Card holders (borrow a cue and ball with a Sports Card)



重訓室 Weight Training Room

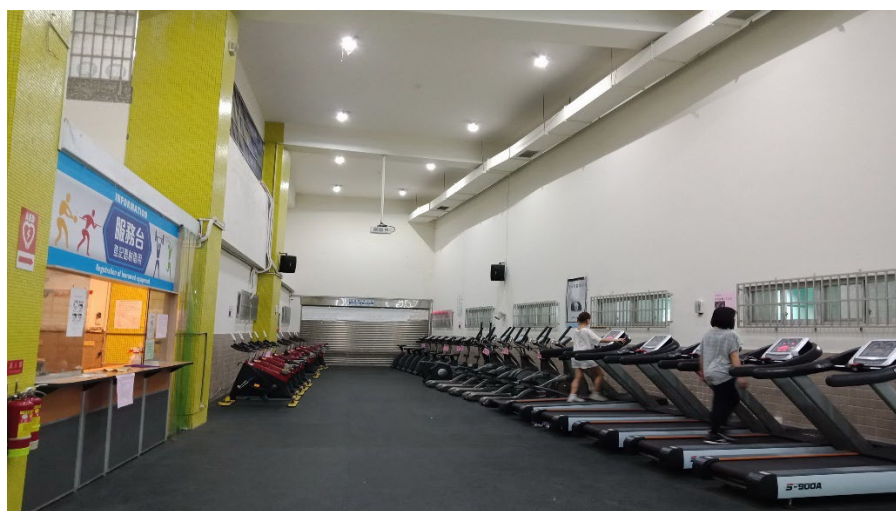
Location: B2F of Qing Yong Building

Number of rooms: 1

Equipment: Sover machine cable crossover, Smith Machine, dumb bells, barbells, treadmill, cross trainer, leg extension machine, upper limb exercise equipment, etc

Priorities in Order:

1. Formal PE class has first priority of use.
2. University competition or major events
3. University sports team training
4. Sports Card holders



重訓室外 Weight Training Room

Location: B2F of Qing Yong Building

Number of rooms: 1

Equipment: sover machine, Smith Machine, dumb bells, barbells, treadmill, cross trainer, leg extension machine, upper limb exercise equipment, etc.

Priorities in Order:

1. Formal PE class has first priority of use.
2. University competition or major events
3. University sports team training
4. Sports Card holders



羽球場 Badminton Court

Location: B2F of Qing Yong Building

Number of Tables: 6

Equipment: rackets and balls can be borrowed

Priorities in Order:

1. Formal PE class has first priority of use.
2. University competition or major events
3. University sports team training
4. Sports Card holders (borrow a racket and ball with a Sports Card)



游泳池 Swimming Pool

Location: B2F of Qing Yong Building

Number of pools: 1 heated pool, 1 unheated pool

Facilities:

1. Heated pool with 25m length, 13m width, 110cm-120cm depth
2. Unheated pool at 25m length, 13m width, 120 cm -150 cm depth
3. Male/Female shower rooms, hair dryers

Priorities in Order:

1. Formal PE class has first priority of use
2. University competition or major events
3. University sports team training
4. Sports Card holders



運動卡桌、撞球區 Table Tennis/Billiard Room (Sports Card holders only)

Location: B2F of Qing Yong Building

Number of Rooms: 1

Equipment: 2 table tennis tables, 2 billiard tables

Priorities in Order:

1. Formal PE class has first priority of use
2. University competition or major events
3. University sports team training
4. Sports Card holders (borrow rackets, cues, and balls with a Sports Card)



高爾夫練習場 Golf Practice Field

Location: Ground level Beside Qing Yong Building

Number of levels: 2

Equipment: 12 practice sets

Priorities in Order

1. Formal PE class has first priority of use.
2. University competition or large major events
3. University sports team training
4. Sports Card holders (borrow clubs and balls with a Sports Card)



高爾夫練習場 Golf Practice Field

Location: Ground level Beside Qing Yong Building

Number of levels: Ground

Equipment: 12 practice sets

Priorities in Order

1. Formal PE class has first priority of use.
2. University competition or large major events
3. University sports team training
4. Sports Card holders (borrow clubs and balls with a Sports Card)



合氣道教室 Aikido Room

Location: B2F of Qing Yong Building

Number of Rooms: 1

Priorities in Order

1. Formal PE class has first priority of use.
2. University competition or major events
3. University sports team training



鑑心廣場 Jianxin Plaza

Location: beside Mingxiu Lake

Priorities in Order

1. Formal PE class has first priority of use.
2. University competition or major events
3. University sports team training
4. Free usage



鹿鳴台 Luming Grandstand

Location: beside Athletic Field

1. 1F teacher's research Rooms
2. B1 PE office